

Minutes  
Steering Committee  
September 20, 2016

The meeting was called to order by President Pam Doffek at 7:00 p.m. Those attending were Karen Skinner, Kerry Cohen, Sue Skornia, Marsha Walper, Hattie Pennie, Peggy Clark, Lucy Patrick, Jennifer Colley, Stephanie Guttman, Betty Rinkel, Karen Kunz, Roberta Granville, Linda Davis, Peggy Allen, Judy Stricklin, and Pam Doffek.

Two items were added to the agenda; a report on the quilt show by Hattie Pennie, and the slate of officers and elections. A motion was made by Peggy Allen to accept this change, it was seconded by Roberta Granville, and the motion was passed.

Roberta moved that the minutes of the July 19 meeting be accepted as written, Stephanie Guttman seconded the motion, and it was passed.

The financial report was reviewed, and Jennifer Colley moved that it be accepted, Marsha Walper seconded, and the vote was in favor.

The Budget review committee is scheduled to meet on September 30. They are waiting for the final figures on the proceeds of the quilt show and the silent auction.

The slate of officers should have been presented to the membership at the September general meeting; however, Peggy Allen reports that the Nominating Committee still needs candidates for President-elect and Secretary. She asked what happens if they can't find candidates; Pam stated that nominations could be made from the floor at the general meeting. In the meantime, Marsha reminded us that names could be sent by email to the nominating committee.

Pam reminded members that Annual Reports are due at the October General Meeting. Notebooks should be turned in at the November Steering Committee meeting.

Hattie reported on the quilt show. The Opportunity Quilt brought in \$1367, and expenses were minimal. Karen Kunz reported that preliminary proceeds of the silent auction were \$2198.

Proposed changes to Policy and Procedures had been sent out by email, and this was reviewed and discussed in detail. Changes and corrections were noted, and the amended version will be distributed by Pam.

A proposal was made by Pam that committees be grouped by compatible functions, with each chairperson reporting to a "director" who would be the only one required to attend Steering Committee meetings. For example; the Administrative Director would oversee the Library, Sunshine, and Welcoming committees. This would relieve Chairpersons of the responsibility of attending Steering Committee meetings and make meetings less unwieldy. This was discussed in detail with the benefits of increased efficiency versus furthering members' familiarity with guild operations and encouraging increased participation. No decisions will be made at this time.

Peggy Allen reviewed the list of committee chairs needing to be filled.

Peggy Clark asked about arrangements for the end of the year potluck in December, and reminded us that she has supplies that can be used. Pam noted that a committee is in place, and reviewed limitations needed to abide by kosher practices.

Karen Kunz asked about previous practices of giving an award to the maker of the Silent Auction item bringing in the highest bid. This has varied, but Pam and Karen will discuss options after the meeting and come to an agreement. The decided option may be included in the P&P revisions.

Roberta reported that efforts are being made to assign a “buddy” to visitors and new members at the general meeting to encourage them to return and become active members.

Karen Skinner reminded us that the deadline for newsletter items is October 2.

The next Steering Committee is November 15.

A motion to adjourn was made by Peggy Allen and seconded by Kerry Cohen; the meeting was adjourned at 9:45.

Respectfully submitted,

Judith Stricklin  
Secretary